

TRAVEL CLAIM MUNICIPALITY OF DISTRICT OF GUYSBOROUGH

THE INFORMATION REQUIRED IN BLOCKS MUST BE COMPLETED. DO NOT COMPLETE SHADED AREAS.

CLAIMANT	Neil Decoff
RATE	\$0.510
TITLE	Councillor

Period Covered		
by This Report	02-Dec-20	to 31-Dec-20

MONTH/DATE	DETAILS OF TRAVEL	GL#	MEALS				MEALS TOTAL	HOTEL OR LODGING	OTHER	KILOMETERS TRAVELLED	MILEAGE	TOTAL
			B	L	D	Day						
Dec 2	CCOW	10-211-1132-200140							38	\$19.38	\$19.38	
Dec 8	Waste Management Liaison	10-211-1132-200140							38	\$19.38	\$19.38	
Dec 9	Council & Anaconda Call-in	10-211-1132-200140							38	\$19.38	\$19.38	
COLUMN TOTALS									114.00	\$58.14	\$58.14	

I hereby certify that the whole of the expenditure stated in the foregoing account was actually and necessarily incurred on Municipal business and that these expenses comply with Municipal expense guidelines published as Policy C-10 and that none of these expenses have been or will be reimbursed from any other sources of funds.

Signature of Claimant



REQUIRED ADMINISTRATIVE APPROVALS

I ACKNOWLEDGE RESPONSIBILITY THAT ALL EXPENDITURES ARE VALID, IN COMPLIANCE WITH THE POLICIES OF THE MUNICIPALITY / THAT SUFFICIENT FUNDS ARE AVAILABLE TO COVER THE EXPENDITURES.

Director/CAO Date

Director of Finance Date

