

TRAVEL CLAIM MUNICIPALITY OF THE DISTRICT OF GUYSBOROUGH

THE INFORMATION REQUIRED IN BLOCKS MUST BE COMPLETED. DO NOT COMPLETE SHADED AREAS.

CLAIMANT	Janet Peitzsche
RATE	\$0.595
TITLE	Deputy Warden

Period Covered by This Report	01-Oct-22	to	31-Oct-22
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MONTH/DATE	DETAILS OF TRAVEL	GL#	MEALS				MEALS TOTAL	HOTEL OR LODGING	OTHER	KILOMETERS TRAVELLED	MILEAGE	TOTAL
			B	L	D	Day						
October 4	MLS Canso Fishermens Hall	10 211 1132 200160							22.40	\$13.33	\$13.33	
October 5	COW	10 211 1132 200160							102.00	\$60.69	\$60.69	
October 12	NSHA	10 211 1132 200160							102.00	\$60.69	\$60.69	
October 19	Council	10 211 1132 200160							102.00	\$60.69	\$60.69	
October 26	Special Council	10 211 1132 200160							102.00	\$60.69	\$60.69	
COLUMN TOTALS									430.40	\$256.09	\$256.09	

I hereby certify that the whole of the expenditure stated in the foregoing account was actually and necessarily incurred on municipal business and that these expenses comply with municipal expense guidelines published as Policy C-10 and that none of these expenses have been or will be reimbursed from any other sources or funds.

Signature of Claimant



REQUIRED ADMINISTRATIVE APPROVALS

I ACKNOWLEDGE RESPONSIBILITY THAT ALL EXPENDITURES ARE VALID, IN COMPLIANCE WITH THE POLICIES OF THE MUNICIPALITY THAT SUFFICIENT FUNDS ARE AVAILABLE TO COVER THE EXPENDITURES.

Director/CAO	Date
Director of Finance	Date

