COUNCIL POLICIES AND PROCEDURES

SECTION - E

COLLECTION POLICIES

SUBJECT: Post-dated Cheques Number E-5

APPROVAL DATE: July 14, 1999

PREAMBLE: It shall be the policy of Council to require a guarantee of the

validity of all cheques used to pay any account.

TERMS: Post-dated cheques will not normally be accepted by the

Municipality of the District of Guysborough for payment of taxes or any other account unless prior authorization has been received.