

**COMMITTEE OF THE WHOLE
WEDNESDAY, APRIL 1, 2026 @ 4:30 P.M.
GUYSBOROUGH MUNICIPAL OFFICE**

Deputy Warden Janet Peitzsche called the meeting to order at 4:30 p.m.

ATTENDANCE

Deputy Warden Janet Peitzsche
Councillor Mary Desmond
Councillor Neil DeCoff
Councillor Dave Hanhams
Councillor Susan Cashin
Councillor Hudson MacLeod
Councillor Fin Armsworthy

OTHERS PRESENT

Sean O'Connor, Chief Administrative Officer
Shawn Andrews, Deputy CAO
Deborah Torrey, Development Officer
Angie Tavares, Director of Recreation
Jason Thorpe, Director of Economic & Community Development
Christina Bowie, Manager of Special Initiatives & Communications
Media (via zoom)

REGRETS

Warden Paul Long
Glen Avery, Director of Public Works
Danita Imlay, Director of Finance

APPROVAL OF AGENDA

26-04-95128

MOVED: Councillor Fin Armsworthy

SECONDED: Councillor Neil DeCoff

MOTION: **THAT** the Committee of Whole approve the agenda as presented.

MOTION CARRIED

ACKNOWLEDGEMENT

APPROVAL OF THE MINUTES OF MARCH 4, 2026

26-04-95129

MOVED: Councillor Dave Hanhams

SECONDED: Councillor Hudson MacLeod

MOTION: **THAT** Committee of the Whole approve the minutes of March 4, 2026 as presented.

MOTION CARRIED

BUSINESS ARISING FROM MINUTES

DELEGATIONS

RANDALL BEREZOWSKI – ILLEGAL SHIPPING CONTAINER

Mr. Berezowski was not available for today's.

MULGRAVE ROAD THEATRE

26-04-95130

Mr. Steven Cross, Operations Manager for the Mulgrave Road Theatre thanked Council for their support for the Theatre. Mr. Cross reported that he will be responsible for operations after the building is completed and open. Mr. Cross stated that they are requesting maintenance support, ground support and perhaps janitorial service support from the Municipality.

MOVED: Councillor Fin Armsworthy

SECONDED: Councillor Neil DeCoff

MOTION: **THAT** Committee of the Whole refer the request from Mulgrave Road Theatre to Staff for review and recommendation to Council.

MOTION CARRIED

REPORTS

WARDEN'S REPORT

26-04-95131

MOVED: Councillor Mary Desmond

SECONDED: Councillor Susan Cashin

MOTION: **THAT** Committee of the Whole approve the Warden Report as provided in the meeting package.

MOTION CARRIED

CHIEF ADMINISTRATIVE OFFICER REPORT

26-04-95132

Mr. Sean O'Connor reviewed his report for the information of Council which was included in the meeting package. Mr. O'Connor reported on the follow-up to the KPMG Canso Tax Report noting that there are ongoing communications with PVSC on Canso assessments. Mr. O'Connor also reported that as of today they also received a response from the Minister of Justice noting that they will be setting up a meeting in the coming weeks.

MOVED: Councillor Fin Armsworthy

SECONDED: Councillor Susan Cashin

MOTION: **THAT** Committee of the Whole approve the Chief Administrative Officer Report as presented.

MOTION CARRIED

DEPUTY CAO REPORT

26-04-95133

Mr. Shawn Andrews reviewed his report which was included in the meeting package for the information of Committee. Mr. Andrews reported that tax bills will be starting to go out next week and he also reported on the upcoming fire season providing an explanation of the burn bans.

MOVED: Councillor Neil DeCoff

SECONDED: Councillor Mary Desmond

MOTION: **THAT** Committee of the Whole accept the Deputy CAO Report as presented.

MOTION CARRIED

DIRECTOR OF FINANCE REPORT

26-04- 95134

Mr. Shawn Andrews briefly reviewed the Director of Finance report in her absence.

MOVED: Councillor Dave Hanhams

SECONDED: Councillor Hudson MacLeod

MOTION: **THAT** Committee of the Whole accept the Director of Finance Report as presented.

MOTION CARRIED

BRIEFING NOTE – WRITE OFF TAXES FOR MULTIPLE INACTIVE ACCOUNTS 26-04-95135

MOVED: Councillor Dave Hanhams

SECONDED: Councillor Susan Cashin

MOTION: **THAT** the Committee of the Whole recommend to the Council of the Municipality of the District of Guysborough that they approve the write off of

the outstanding taxes on the following inactive accounts in the amount of \$3,435.62:

- Account #05911052
- Account #00160105
- Account #03409252
- Account #07105088
- Account #07105584
- Account #11094491
- Account #07104456
- Account #10879892
- Account #10910374
- Account #09020144
- Account #00920746
- Account #03661229
- Account #07107587

MOTION CARRIED

BRIEFING NOTE – WRITE OFF TAXES FOR INACTIVE ACCOUNT #05821533 26-04-95136

MOVED: Councillor Hudson MacLeod

SECONDED: Councillor Neil DeCoff

MOTION: **THAT** the Committee of the Whole recommend to the Council of the Municipality of the District of Guysborough that they approve the write off of the outstanding taxes on inactive account #05821533 in the amount of \$6,927.23 and interest in the amount of \$17,264.18 for a total of \$24,191.41.

MOTION CARRIED

BRIEFING NOTE – WRITE OFF TAXES FOR INACTIVE ACCOUNT #11012590 26-04-95137

MOVED: Councillor Dave Hanhams

SECONDED: Councillor Susan Cashin

MOTION: **THAT** the Committee of the Whole recommend to the Council of the Municipality of the District of Guysborough that they approve the write off of the outstanding taxes on inactive account #11012590 in the amount of \$5,727.61 and interest in the amount of \$1,542.05 for a total of \$7,269.66.

MOTION CARRIED

BRIEFING NOTE – WRITE OFF FOR INACTIVE WATER 800000.00 ACCOUNTS

26-04- 95138

MOVED: Councillor Dave Hanhams

SECONDED: Councillor Mary Desmond

MOTION: **THAT** the Committee of the Whole recommend to the Council of the Municipality of the District of Guysborough that they approve the write off of

the outstanding water charges on the following inactive accounts in the amount of \$3,972.01:

- Account #800001.00
- Account #800002.00
- Account #800003.00
- Account #800004.00
- Account #800005.00
- Account #800006.00
- Account #800007.00
- Account #800010.00
- Account #800011.00
- Account #800012.00
- Account #800014.00
- Account #800015.00
- Account #800016.00
- Account #800017.00
- Account #800021.00
- Account #800022.00
- Account #800024.00

MOTION CARRIED

DEVELOPMENT OFFICER'S REPORT

26-04-95139

Ms. Deborah Torrey stated that her report has been included in the meeting package and that she is happy to answer any questions Committee may have.

MOVED: Councillor Dave Hanhams

SECONDED: Councillor Susan Cashin

MOTION: **THAT** Committee of the Whole approve the Development Officer's Report as presented.

MOTION CARRIED

DIRECTOR OF PUBLIC WORKS' REPORT

26-04-95140

Mr. Glen Avery was not available for today's meeting however his report was included in the meeting package for the information of Committee.

MOVED: Councillor Fin Armsworthy

SECONDED: Councillor Neil DeCoff

MOTION: **THAT** Committee of the Whole approve the Director of Public Works' Report as presented.

MOTION CARRIED

BRIEFING NOTE – PURCHASE OF BOAT (QUEENSPORT LIGHT)

26-04-95141

Mr. Glen Avery had provided a Briefing Note which was included in the package regarding the purchaser of a boat to access the Queensport Lighthouse to carry out regular repairs and maintenance. Mr. Sean O'Connor reviewed the briefing note for the information of Committee.

Councillor Dave Hanhams stated that for the last five years they have tried to get someone to take staff out to the lighthouse to make repairs and carry out regular maintenance; however, they were not successful. Councillor Hanhams stated that this boat could also help with an emergency situation as well.

Councillor Hudson MacLeod stated that he is not in agreement with purchasing a boat and referred to all of the safety and training that would be involved.

MOVED: Councillor Dave Hanhams

SECONDED: Councillor Fin Armsworthy

MOTION: **THAT** the Committee of the Whole recommend to the Council of the Municipality of the District of Guysborough that they approve the purchase of an 18' aluminum boat with 3/16" welded aluminum hull and sides, non-slip self-bailing deck, a 25 hp high thrust outboard motor and trailer at a cost of \$50,098 plus tax.

MOTION CARRIED

Councillor Hudson MacLeod voted nay.

Councillor Hudson MacLeod referred back to the minutes from the last meeting regarding the hiring of a Special Projects Labourer and questioned if this position was included in the budget.

It was confirmed that there was funding in the budget for this position.

DIRECTOR OF RECREATION REPORT

26-04-95142

Mrs. Angie Tavares reviewed her report was included in the meeting package.

MOVED: Councillor Mary Desmond

SECONDED: Councillor Hudson MacLeod

MOTION: **THAT** Committee of the Whole approve the Director of Recreation Report as presented.

MOTION CARRIED

DIRECTOR OF ECONOMIC & COMMUNITY DEVELOPMENT REPORT

26-04-95143

Mr. Jason Thorpe briefly reviewed the report which was included in the meeting package for the information of Council.

MOVED: Councillor Neil DeCoff

SECONDED: Councillor Susan Cashin

MOTION: **THAT** Committee of the Whole approve the Director of Economic & Community Development Report as presented.

MOTION CARRIED

MANAGER OF SPECIAL INITIATIVES & COMMUNICATIONS REPORT

26-04-95144

Mrs. Christina Bowie briefly reviewed her report which was included in the meeting package for the information of Council.

MOVED: Councillor Mary Desmond

SECONDED: Councillor Hudson MacLeod

MOTION: **THAT** Committee of the Whole approve the Manager of Special Initiatives & Communications Report as presented.

MOTION CARRIED

COMMITTEE BUSINESS

FUTURE MEETINGS

- April 2nd @ 6:00 pm EDIA Committee
- April 15th @ 3:00 pm Nova Sustainable Fuels
- April 15th @ 4:30 pm Regular Monthly Council
- April 15th @ 6:00 pm EMO Meeting
- May 6th @ 4:30 pm Committee of the Whole

ADJOURNMENT

26-04-95145

MOVED: Councillor Neil DeCoff

MOTION: **THAT** the April 1, 2026 Committee of the Whole stand adjourned.

MOTION CARRIED (5:19 pm)

WARDEN

CHIEF ADMINISTRATIVE OFFICER

DATE