

**COMMITTEE OF THE WHOLE
WEDNESDAY, MARCH 4, 2026 @ 4:30 P.M.
GUYSBOROUGH MUNICIPAL OFFICE**

Warden Paul Long called the meeting to order at 4:35 p.m.

ATTENDANCE

Warden Paul Long
Deputy Warden Janet Peitzsche
Councillor Mary Desmond
Councillor Neil DeCoff
Councillor Dave Hanhams
Councillor Susan Cashin
Councillor Fin Armsworthy

OTHERS PRESENT

Sean O'Connor, Chief Administrative Officer
Shawn Andrews, Deputy CAO
Danita Imlay, Director of Finance
Deborah Torrey, Development Officer
Angie Tavares, Director of Recreation
Christina Bowie, Manager of Special Initiatives & Communications
Ashley Cunningham-Avery, Executive Director GDBP
Media (via zoom)

REGRETS

Councillor Hudson MacLeod
Glen Avery, Director of Public Works

APPROVAL OF AGENDA

26-03-95114

MOVED: Councillor Dave Hanhams

SECONDED: Councillor Mary Desmond

MOTION: **THAT** the Committee of Whole approve the agenda as presented.

MOTION CARRIED

ACKNOWLEDGEMENT

APPROVAL OF THE MINUTES OF FEBRUARY 4, 2026

26-03-95115

MOVED: Deputy Warden Janet Peitzsche

SECONDED: Councillor Neil DeCoff

MOTION: **THAT** Committee of the Whole approve the minutes of February 4, 2026 as presented.

MOTION CARRIED

BUSINESS ARISING FROM MINUTES

DELEGATIONS

REPORTS

WARDEN'S REPORT

26-03-95116

Warden Long reviewed his report as it was included in the meeting package for the information of Committee.

MOVED: Councillor Mary Desmond

SECONDED: Councillor Neil DeCoff

MOTION: **THAT** Committee of the Whole approve the Warden's Report as presented.

MOTION CARRIED

CHIEF ADMINISTRATIVE OFFICER REPORT

26-03-95117

Mr. Sean O'Connor reviewed his report for the information of Council which was included in the meeting package.

MOVED: Councillor Mary Desmond

SECONDED: Councillor Susan Cashin

MOTION: **THAT** Committee of the Whole approve the Chief Administrative Officer Report as presented.

MOTION CARRIED

DEPUTY CAO REPORT

26-03-95118

Mr. Shawn Andrews reviewed his report for the information of Committee.

MOVED: Deputy Warden Janet Peitzsche

SECONDED: Councillor Mary Desmond

MOTION: THAT Committee of the Whole approve the Deputy Chief Administrative Officer Report as presented.
MOTION CARRIED

DIRECTOR OF FINANCE REPORT **26-03-95119**

No report available.

DEVELOPMENT OFFICER'S REPORT **26-03-95120**

Ms. Deborah Torrey stated that her report has been included in the meeting package and that she is happy to answer any questions Committee may have.

MOVED: Councillor Fin Armsworthy
SECONDED: Councillor Neil DeCoff
MOTION: THAT Committee of the Whole approve the Development Officer's Report as presented.
MOTION CARRIED

DIRECTOR OF PUBLIC WORKS' REPORT **26-03-95121**

Mr. Glen Avery was not available for today's meeting however his report was included in the meeting package for the information of Committee.

MOVED: Councillor Dave Hanhams
SECONDED: Councillor Susan Cashin
MOTION: THAT Committee of the Whole approve the Director of Public Works' Report as presented.
MOTION CARRIED

BRIEFING NOTE – CANSO FITNESS CENTRE, PROGRESS CLAIM #9 **26-03-95122**

Mr. Glen Avery provided a Briefing Note which was included in the package regarding Progress Claim #9 for the Canso Fitness Centre Project.

MOVED: Councillor Fin Armsworthy
SECONDED: Councillor Mary Desmond
MOTION: THAT the Committee of the Whole recommend to the Council of the Municipality of the District of Guysborough that they authorize Progress Claim #9 in the amount \$181,023.80 plus HST to Iron Maple Constructors Inc.
MOTION CARRIED

DIRECTOR OF RECREATION REPORT

26-03-95123

Mrs. Angie Tavares reviewed her report was included in the meeting package.

MOVED: Deputy Warden Janet Peitzsche

SECONDED: Councillor Neil DeCoff

MOTION: **THAT** Committee of the Whole approve the Director of Recreation Report as presented.

MOTION CARRIED

DIRECTOR OF ECONOMIC & COMMUNITY DEVELOPMENT REPORT

26-03-95124

Mr. Sean O'Connor briefly reviewed the report which was included in the meeting package for the information of Council.

MOVED: Councillor Fin Armsworthy

SECONDED: Deputy Warden Janet Peitzsche

MOTION: **THAT** Committee of the Whole approve the Director of Economic & Community Development Report as presented.

MOTION CARRIED

MANAGER OF SPECIAL INITIATIVES & COMMUNICATIONS REPORT

26-03-95125

Mrs. Christina Bowie briefly reviewed her report which was included in the meeting package for the information of Council.

MOVED: Councillor Dave Hanhams

SECONDED: Councillor Mary Desmond

MOTION: **THAT** Committee of the Whole approve the Manager of Special Initiatives & Communications Report as presented.

MOTION CARRIED

EXECUTIVE DIRECTOR GDBP REPORT

26-03-95126

Mrs. Ashley Cunningham-Avery briefly reviewed the report which was included in the meeting package for the information of Council.

MOVED: Councillor Mary Desmond

SECONDED: Councillor Susan Cashin

MOTION: **THAT** Committee of the Whole approve the Executive Director GDBP Report as presented.

MOTION CARRIED

COMMITTEE BUSINESS

FUTURE MEETINGS

- March 18th @ 4:15 pm Special Council Public Hearing
- March 18th @ 4:30 pm Regular Monthly Council
- April 1st @ 4:30 pm Committee of the Whole

ADJOURNMENT

26-03-95127

MOVED: Deputy Warden Janet Peitzsche

MOTION: **THAT** the March 4, 2026 Committee of the Whole stand adjourned.

MOTION CARRIED (5:05 pm)

WARDEN

CHIEF ADMINISTRATIVE OFFICER

DATE