

**COMMITTEE OF THE WHOLE
WEDNESDAY, MAY 6, 2025 @ 4:30 P.M.
GUYSBOROUGH MUNICIPAL OFFICE**

Warden Paul Long called the meeting to order at 4:30 p.m.

ATTENDANCE

Warden Paul Long
Deputy Warden Janet Peitzsche (via zoom)
Councillor Mary Desmond
Councillor Neil DeCoff
Councillor Dave Hanhams
Councillor Susan Cashin
Councillor Hudson MacLeod
Councillor Fin Armsworthy

OTHERS PRESENT

Sean O'Connor, CAO
Shawn Andrews, Deputy CAO
Danita Imlay, Director of Finance
Deborah Torrey, Development Officer
Glen Avery, Director of Public Works
Angie Tavares, Director of Recreation
Jason Thorpe, Director of Economic & Community Development
Kelsey Reece, Director of Emergency Services
Christina Bowie, Manager of Special Initiatives & Communications
Magdelyn Connolly, Municipal Clerk
Media (via zoom)

REGRETS

APPROVAL OF AGENDA

26-05-95145

MOVED: Councillor Fin Armsworthy
SECONDED: Councillor Neil Decoff
MOTION: **THAT** the Committee of Whole approve the agenda as presented.
MOTION CARRIED

ACKNOWLEDGEMENT

APPROVAL OF THE MINUTES OF APRIL 1, 2026

26-05-95146

MOVED: Councillor Mary Desmond
SECONDED: Councillor Neil Decoff

MOTION: THAT Committee of the Whole approve the minutes of April 1, 2026 as presented.

MOTION CARRIED

BUSINESS ARISING FROM MINUTES

DELEGATIONS

IAN BALL

Mr. Ian Ball provided Committee with a presentation on his opinions on PVSC, as the information was provided to Council in the meeting package.

REPORTS

WARDEN'S REPORT

26-05-95147

Warden Long reviewed his report as it was included in the meeting package for the information of Committee, highlighting recent conferences he has attended. Warden Long congratulated recent Lieutenant Governor award recipients from our local schools.

MOVED: Councillor Dave Hanhams

SECONDED: Councillor Neil Decoff

MOTION: THAT Committee of the Whole approve the Warden's Report as presented.

MOTION CARRIED

CHIEF ADMINISTRATIVE OFFICER REPORT

26-05-95148

Mr. O'Connor stated his report was included in the meeting package. He introduced Ms. Kelsey Reece, the Director of Emergency Services. Mr. O'Connor reported that the Municipality has recently sold two building lots in Cutler's Brook Subdivision.

MOVED: Councillor Fin Armsworthy

SECONDED: Councillor Neil Decoff

MOTION: THAT Committee of the Whole approve the Chief Administrative Officer Report as presented.

MOTION CARRIED

DEPUTY CAO REPORT

26-05-95149

Mr. Andrews reviewed his report for the information of Committee, highlighting that he is working on updating the Canso Wastewater Management District By-Law.

MOVED: Councillor Susan Cashin
SECONDED: Councillor Dave Hanhams
MOTION: **THAT** Committee of the Whole approve the Deputy Chief Administrative Officer Report as presented.
MOTION CARRIED

(Deputy Warden Peitzsche left the meeting)

DIRECTOR OF FINANCE REPORT

26-05-95150

Mrs. Imlay noted that her report was included in the meeting package, stating that she is in the beginning stages of the Audit. Mrs. Imlay stated that they anticipate the Audit to be complete in July. She reported that they have approved 104 low-income tax exemption applications compared to a total of 358 approved last year.

MOVED: Councillor Susan Cashin
SECONDED: Councillor Mary Desmond
MOTION: **THAT** Committee of the Whole approve the Director of Finance Report as presented.
MOTION CARRIED

DEVELOPMENT OFFICER'S REPORT

Mrs. Torrey stated that her report has been included in the meeting package. She reported that she has received notice of \$24,000 approved funding for the Coastal Planning portion of the Land Use Planning Review. Mrs. Torrey gave Committee a brief update on the findings of the legal review of the Land Use By-Law regarding shipping containers.

MOVED: Councillor Dave Hanhams **26-05-95151**
SECONDED: Councillor Fin Armsworthy
MOTION: **THAT** Committee of the Whole direct staff to continue with legal proceedings as per the Land Use By-Law.
MOTION CARRIED

MOVED: Councillor Dave Hanhams **26-05-95152**
SECONDED: Councillor Susan Cashin
MOTION: **THAT** Committee of the Whole approve the Development Officer's Report as presented.
MOTION CARRIED

BRIEFING NOTE – MULGRAVE ROAD THEATRE REQUEST, SUPPORT SERVICES

26-05-95153

Mrs. Torrey reviewed the briefing note as it was included in the meeting package.

MOVED: Councillor Hudson MacLeod
SECONDED: Councillor Mary Desmond
MOTION: **THAT** Committee of the Whole deny the request from Mulgrave Road Theatre to provide maintenance, and grounds work as well as janitorial services.
MOTION CARRIED

BRIEFING NOTE – REQUEST FOR REZONING, WATER STREET CANSO 26-05-95154

Mrs. Torrey reviewed the briefing note as it was included in the meeting package.

MOVED: Councillor Fin Armsworthy
SECONDED: Councillor Mary Desmond
MOTION: **THAT** the Committee of the Whole recommend to the Council of the Municipality of the District of Guysborough that Municipal Staff be instructed to schedule a Public Hearing in accordance with the Municipal Government Act to consider a request from Brandi Mills for rezoning of property located on Water Street, Canso and identified as PID #35026954 from Marine Industrial I-5 to Commercial C-1;

AND FURTHER THAT the Public Hearing be scheduled for Wednesday, June 17, 2026 at 4:15 pm in the Council Chambers of the Guysborough Municipal Building.
MOTION CARRIED

DIRECTOR OF PUBLIC WORKS’ REPORT 26-05-95155

Mr. Avery stated that his report was included in the meeting package and provided Committee with a brief update on capital projects and the community bulk pickup program.

MOVED: Councillor Neil Decoff
SECONDED: Councillor Susan Cashin
MOTION: **THAT** Committee of the Whole approve the Director of Public Works’ Report as presented.
MOTION CARRIED

DIRECTOR OF RECREATION REPORT 26-05-95156

Mrs. Tavares stated that her report was included in the meeting package. She reported that the Canso Fitness Centre staff have been hired and that they are planning for a soft opening next week.

MOVED: Councillor Mary Desmond
SECONDED: Councillor Dave Hanhams

MOTION: THAT Committee of the Whole approve the Director of Recreation Report as presented.

MOTION CARRIED

DIRECTOR OF ECONOMIC & COMMUNITY DEVELOPMENT REPORT

26-05-95157

Mr. Thorpe stated that his report was included in the meeting package for the information of Council. He stated that there are several open houses happening throughout our Municipality, providing Committee with a list of dates which he will send to Committee via email.

MOVED: Councillor Mary Desmond

SECONDED: Councillor Susan Cashin

MOTION: THAT Committee of the Whole approve the Director of Economic & Community Development Report as presented.

MOTION CARRIED

MANAGER OF SPECIAL INITIATIVES & COMMUNICATIONS

26-05-95158

Mrs. Bowie reviewed her report as it was included in the meeting package for the information of Committee.

Councillor Desmond complimented Mrs. Bowie on the achievements she has made in her position.

MOVED: Councillor Dave Hanhams

SECONDED: Councillor Hudson MacLeod

MOTION: THAT Committee of the Whole approve the Manager of Special Initiatives and Communications Report as presented.

MOTION CARRIED

DIRECTOR OF EMERGENCY SERVICES

26-05-95159

Ms. Reece introduced herself to Committee and reported that her report has been included in the meeting package. She briefly reviewed her report for the information of Committee, reporting that there will be a wildfire preparedness information session held in Gosen on May 23rd.

MOVED: Councillor Mary Desmond

SECONDED: Councillor Hudson MacLeod

MOTION: THAT Committee of the Whole approve the Director of Emergency Services Report as presented.

MOTION CARRIED

COMMITTEE BUSINESS

CORRESPONDENCE/NEW BUSINESS

FUTURE MEETINGS

- May 20th @ 3:30pm – Economic Development Session
- May 20th @ 4:30pm – Regular Monthly Council
- May 20th @ 6:00pm – EMO
- June 3rd @ 4:30pm – COW
- June 17th @ 4:30pm – Regular Monthly Council

ADJOURNMENT

26-05-95160

MOVED: Councillor Mary Desmond

MOTION: **THAT** the May 6, 2026 Committee of the Whole stand adjourned.

MOTION CARRIED (5:50 pm)

WARDEN

CHIEF ADMINISTRATIVE OFFICER

DATE