

**COMMITTEE OF THE WHOLE
WEDNESDAY, OCTOBER 2, 2024 @ 4:30 P.M.
GUYSBOROUGH MUNICIPAL OFFICE**

Warden Pitts called the meeting to order at 4:30 p.m.

ATTENDANCE

Warden Vernon Pitts
Councillor Paul Long
Councillor Mary Desmond
Councillor Neil DeCoff
Councillor Dave Hanhams (via zoom)
Councillor Hudson MacLeod
Councillor Fin Armsworthy

OTHERS PRESENT

Shawn Andrews, Deputy CAO
Debbie Torrey, Development Officer
Glen Avery, Director of Public Works
Danita Imlay, Director of Finance
Ashley Cunningham Avery, Executive Director of the GDBP
Magdelyn Connolly, Municipal Clerk
Media (via zoom)

REGRETS

Deputy Warden Janet Peitzsche
Barry Carroll, CAO
Angie Tavares, Director of Recreation
Sean O'Connor, Director of Economic & Community Development

APPROVAL OF AGENDA

24-10-94845

8.a.i) COW Minutes

MOVED: Councillor Fin Armsworthy

SECONDED: Councillor Hudson MacLeod

MOTION: THAT Committee of the Whole approve the agenda as amended.

MOTION CARRIED

ACKNOWLEDGEMENT

APPROVAL OF THE MINUTES OF SEPTEMBER 4, 2024

24-10-94846

MOVED: Councillor Neil Decoff

SECONDED: Councillor Paul Long

MOTION: THAT Committee of the Whole approve the minutes of September 4, 2024 as presented.
MOTION CARRIED

BUSINESS ARISING FROM MINUTES

DELEGATIONS

GREEN NOVA SCOTIA FIRST

Mr. Gregor Wilson and Mr. Jason Hurst provided Committee with a presentation regarding wind and hydrogen development as it was included in Committee's meeting package.

REPORTS

WARDEN'S REPORT

24-10-94847

Warden Pitts reported that he visited the office regularly for usual business. He reported that he has been campaigning and that he attended a meeting regarding the interpretive centre which was positive.

MOVED: Councillor Paul Long

SECONDED: Councillor Neil Decoff

MOTION: THAT Committee of the Whole approve the Warden's Report as presented.
MOTION CARRIED

CHIEF ADMINISTRATIVE OFFICER REPORT

No report.

DEPUTY CAO REPORT

24-10-94848

Mr. Andrews stated that his report was included in the meeting package. He highlighted that almost all the local fire departments attended TMR radio training. Mr. Andrews reported that construction has begun on the tendered EMO storage building. He stated that he recently attended training for the new satellite radios. Mr. Andrews stated that he is happy to answer any questions that Committee may have.

MOVED: Councillor Fin Armsworthy

SECONDED: Councillor Paul Long

MOTION: THAT Committee of the Whole approve the Deputy CAO's Report as presented.
MOTION CARRIED

BRIEFING NOTE – LAND TITLES CLARIFICATION INITIATIVE

24-10-94849

Mr. Andrews reviewed the briefing note as it was included in the meeting package.

MOVED: Deputy Warden Janet Peitzsche

SECONDED: Councillor Neil Decoff

MOTION: **THAT** the Committee of the Whole recommend to the Council of the Municipality of the District of Guysborough that they are in agreement with and approve the expansion of the Land Titles Clarification Initiative, to now utilize the Provincially defined community boundaries for Sunnyville and Lincolnville, as requested from the Office of African Nova Scotia Affairs.

MOTION CARRIED

DIRECTOR OF FINANCE REPORT

24-10-94850

Mrs. Imlay stated that her report was included in the meeting package and that this year's tax sale is upcoming on November 19th. She stated that the list began with 28 properties, 8 have been paid and removed. Mrs. Imlay reported that as of September 30th, 92% of taxes have been collected.

MOVED: Councillor Neil Decoff

SECONDED: Councillor Paul Long

MOTION: **THAT** Committee of the Whole approve the Director of Finance's report as presented.

MOTION CARRIED

BREIFING NOTE – WRITE OFF TAXES ANN 07107056

24-10-94851

Mr. Andrews reviewed the briefing note as it was included in the meeting package.

MOVED: Councillor Paul Long

SECONDED: Deputy Warden Janet Peitzsche

MOTION: **THAT** on the recommendation of the Director of Finance, Committee of the Whole recommends that Council approve the write off outstanding taxes on inactive account 07107056 in the amount of \$47.11 and interest in the amount of \$0.83 for a total of \$47.94.

MOTION CARRIED

BREIFING NOTE – WRITE OFF TAXES ANN 10751888

24-10-94852

Mr. Andrews reviewed the briefing note as it was included in the meeting package.

MOVED: Deputy Warden Janet Peitzsche

SECONDED: Councillor Neil Decoff

MOTION: **THAT** on the recommendation of the Director of Finance, Committee of the Whole recommends that Council approve the write off outstanding taxes on inactive account 10751888 in the amount of \$63.35 and interest in the amount of \$17.87 for a total of \$81.22.

MOTION CARRIED

BRIEFING NOTE – WRITE OFF TAXES ANN 03784592

24-10-94853

Mr. Andrews reviewed the briefing note as it was included in the meeting package.

MOVED: Councillor Hudson MacLeod

SECONDED: Councillor Fin Armsworthy

MOTION: THAT on the recommendation of the Director of Finance, Committee of the Whole recommends that Council approve the write off outstanding taxes and penalties as well as legal fees on inactive account 03784592 in the total amount of \$6,173.12.

MOTION CARRIED

DEVELOPMENT OFFICER'S REPORT

24-10-94854

Mrs. Torrey stated that her report has been included in the meeting package and that she is happy to answer any questions Committee may have. She highlighted that the first four-unit housing for healthcare workers has arrived in Cutlers Brook.

MOVED: Deputy Warden Janet Peitzsche

SECONDED: Councillor Paul Long

MOTION: THAT Committee of the Whole approve the Development Officer's Report as presented.

MOTION CARRIED

DIRECTOR OF PUBLIC WORKS' REPORT

24-10-94855

Mr. Avery stated that his report was included in the meeting package and that he is be happy to answer any questions Committee may have. He briefly updated Committee on ongoing capital projects; Solar, Hazel Hill Commercial Cable and Cutlers Brook Phase III.

Deputy Warden Peitzsche thanked Mr. Avery and Public Works for the new playground equipment in Little Dover.

MOVED: Deputy Warden Janet Peitzsche

SECONDED: Councillor Neil Decoff

MOTION: THAT Committee of the Whole approve the Director of Public Works' Report as presented.

MOTION CARRIED

BRIEFING NOTE – BD CLIFTON CONTRACTING LTD.

24-10-94856

Mr. Avery reviewed the briefing note as it was included in the meeting package.

MOVED: Councillor Fin Armsworthy

SECONDED: Deputy Warden Janet Peitzsche

MOTION: THAT Committee of the Whole recommend to the Council of the Municipality of the District of Guysborough to authorize payment in the amount of \$164,356.73

including HST to BD Clifton Contracting LTD. as recommended by Strait Engineering.

MOTION CARRIED

DIRECTOR OF RECREATION REPORT

24-10-94857

Mr. Andrews stated that Mrs. Tavares report was included in the meeting package for the information of Committee.

MOVED: Councillor Neil Decoff

SECONDED: Councillor Paul Long

MOTION: **THAT** Committee of the Whole approve the Director of Recreation Report as presented.

MOTION CARRIED

DIRECTOR OF ECONOMIC & COMMUNITY DEVELOPMENT REPORT 24-10-94858

Mr. Andrews stated that Mr. O'Connor's report was included in the meeting package. For the information of Committee.

MOVED: Deputy Warden Janet Peitzsche

SECONDED: Councillor Paul Long

MOTION: **THAT** Committee of the Whole approve the Director of Economic & Community Development's Report.

MOTION CARRIED

GUYSBOROUGH DISTRICT BUSINESS PARTNERSHIP

24-10-94859

Mrs. Cunningham Avery reported that they have been working on the newcomers initiative and that they held an event at the café which was well attended. She stated that she is looking to hire a part time newcomer coordinator to continue this work. Mrs. Cunningham Avery stated that Fathom is working on a survey to help identify needs in the shiretown of Guysborough which will be widely advertised. She reported that planning is well underway for the annual Beer Fest and that she is planning for 14 vendors this year.

Warden Pitts asked if Stan Fests Road Show was a success.

Mrs. Cunningham Avery stated that she has not received the numbers yet but that Stan Fest staff are hosting a zoom wrap-up in the near future.

MOVED: Councillor Paul Long

SECONDED: Deputy Warden Janet Peitzsche

MOTION: **THAT** Committee of the Whole approve the Guysborough District Business Partnership's report as presented.

MOTION CARRIED

COMMITTEE BUSINESS

COMMITTEE OF THE WHOLE MINUTES

24-10-94860

MOVED: Councillor Fin Armsworthy

SECONDED: Councillor Hudson MacLeod

MOTION: THAT the Committee of the Whole of the Municipality of the District of Guysborough request that the minutes from Committee of the Whole meetings be posted on the Municipal website once approved.

MOTION CARRIED

FUTURE MEETINGS

- Wednesday, October 16th @ 4:30pm – Regular Monthly Council
- Wednesday, October 30th @ 4:30pm – Swearing In
- Wednesday, November 6th @ 3:00pm – Closed Session
- Wednesday, November 6th @ 4:30pm – COW

ADJOURNMENT

24-10-94861

MOVED: Councillor Dave Hanhams

MOTION: THAT the October 2, 2024 Committee of the Whole stand adjourned.

MOTION CARRIED (5:38 pm)

WARDEN

CHIEF ADMINISTRATIVE OFFICER

DATE