

COUNCIL POLICIES AND PROCEDURES

SECTION-G

GRANTS

SUBJECT: Community Recreation Grant Program Policy

POLICY NUMBER: G-12A

APPROVAL DATE: July 16, 2025

PURPOSE

The Community Recreation Grant Program is a set of Municipal grants that support the Municipality of the District of Guysborough (MODG) Strategic Plan goals and strategic objectives and the Recreation Master Plan.

The purpose of this policy is to improve the quality, quantity and access of community recreation opportunities by financially assisting non-profit organizations, groups and individuals with new recreation & culture initiatives, leadership, youth programming and individual training & development.

POLICY

It is the policy of Council to consider, within its financial capacity, modest financial support to non-profit organizations, groups and individuals within the Municipality. This support is provided in recognition of the value these groups and individuals provide to the well-being and growth of the community and in helping the Municipality retain strong community focus. The Municipality recognizes that supporting volunteer community-based organizations and individuals is often fundamental to maintaining our quality of life.

It is the policy of Council that Community Recreation Grants will be received and assessed on an "as needed" basis.

It is the policy of Council to approve only one community grant per fiscal year (April 1st - March 31st) per group or individual with the maximum number of grants allocated being based on the allotment of funds in the approved budget for that calendar year. ***Community groups or individuals may only obtain funding from one grant category under MODG's Grant Policies (G-12A and G-12B) per fiscal year with the exception of the District Based Activity Fund.***

It is the policy of Council to encourage community commitment to an initiative by not exceeding community contributions to projects being considered for grant assistance; therefore, the grant awarded shall be based on a cost sharing basis no greater than 50%.

GENERAL APPLICATION PROCEDURE

1. Complete "Community Recreation Grant Application" form and provide all required documentation.
2. Applications must be approved by the Director of Recreation.

COMMUNITY RECREATION GRANT CATEGORIES

1. Youth Programming

In an effort to encourage youth physical activity, the Municipality offers a grant program to assist non-profit groups offering annual recreation programs for youth, 18 years of age and younger, by application through the Recreation Department under the following conditions:

- Must be a registered non-profit organization.
- All applications for funding, with the exception of daycare associations, must be accompanied by a detailed programming description including how physical activity will be achieved and benefits to the youth involved.
- Must provide documentation showing that at least 40 MODG youth will actively participate in the program, with the exception of daycare associations.
- Must include a project budget and financial statements of the organization with their application.
- Applications received from daycare associations must be accompanied by detailed programming description in relation to youth to be served by the association. No minimum youth participation numbers are required.

Grants from this category shall not exceed \$2,500.

2. Leadership Development

The Municipality recognizes the important role that volunteers play in assisting the Recreation Department in providing programming in a rural municipality. To support the development of our volunteers and improve the quality of leadership available to our residents, the Municipality offers a grant to assist individuals by reimbursing volunteer's registration fees to attend training courses and programs that they will utilize in their communities.

Applications must demonstrate how the training will be utilized by the volunteer in their community to support the goals and principles of the Municipality's Recreation Program.

Grants from this category shall not exceed \$500.

3. Community Organization Grants

In order to support the Municipality's ability to facilitate community organizations that provide recreational activities and community festivals, the community organization grant is available to qualifying applicants under the following conditions:

- Must be a registered non-profit organization.

- Only applications for the purpose of providing programming in the community are eligible for approval. Applications must contain a description of the programming to be provided.

Grants from this category shall not exceed \$500.

4. Recreation Facility Support Program

Curling Clubs – Operating Grant

Chedabucto and Canso Curling Clubs are eligible to apply annually for an Operating Grant to assist with their annual operational expenses.

Grants from this category shall not exceed \$3,000.00.

Community Hall Grant

The Municipality recognizes the importance of Community Halls and feel it is important to keep them well used and maintained. The purpose of the Community Hall Grant will help assist with capital repairs, hall renovations and ongoing expenses to operate the hall.

This grant is available to qualifying applicants under the following conditions:

- Must be a registered non-profit organization
- Application must include a project budget and detailed description of how the grant will be used.

Grants from this category shall not exceed \$1,000.00.

5. Individual Recreation Grants

In order to encourage participation in sport and recreation-related competition and individual skills development, the Municipality offers two categories of assistance to individuals or youth, 19 years of age and younger. Proof of age must be provided at the time of application.

Elite Athlete

Available to athletes competing in individual events that are of an inter-provincial caliber.

Grants from this category shall not exceed \$500.

Individual Skills Development

Available to individuals attending skills or leadership development programs (ie. Hockey School Registration, Soccer Camp, YMCA Leadership Camps, etc.). The grant application must demonstrate how the training received developed their individual skills

Applications must be accompanied by proof of enrollment in the program.

Grants from this category shall not exceed \$250.

6. Educational Travel Grants

In order to encourage participation in educational travel either individually or as part of a group, the Municipality offers two categories of assistance:

Group Travel

Available to youth groups attending junior/senior high school travelling for educational purposes out of province or out of country.

Grants from this category shall not exceed \$2,500.

Individual Travel

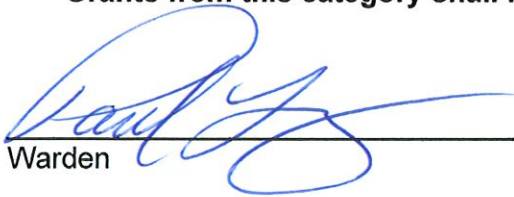
Available to individuals attending junior/senior high school representing the Municipality at either an out of province or out of country educational forum.

Grants from this category shall not exceed \$500.

7. Hosting Grant

Available to schools that are hosting a tournament and need funding to cover the expenses of being the host team. (i.e. Referee fees, snacks, prizes, jerseys etc.)

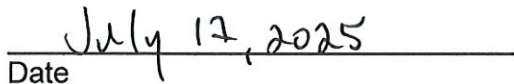
Grants from this category shall not exceed \$500.



Warden



Chief Administrative Officer



Date



COMMUNITY RECREATION GRANT APPLICATION

Address: 60 Green Street, Guysborough, NS B0H 1N0

Phone: (782) 452-4003/(902) 870-9845

Name of Organization if applicable: _____

Contact Person: _____ Phone: _____

Position in Organization: _____ Email: _____

Address: _____

*** Please refer to the Community Recreation Grant Policy for a detailed description.**

Please check which grant you are applying for:

- ☐ **Youth Programming:** Financial assistance may be provided to assist non-profit groups offering annual recreation programs for youth, 18 years of age and younger that encourage youth physical activity. Funding shall not exceed \$2,500.
- ☐ **Leadership Development:** Financial assistance may be provided to volunteers who assist the Recreation Department in providing programming by reimbursing volunteer's registration fees to attend training courses and programs that they will utilize in their communities. Funding shall not exceed \$500.
- ☐ **Community Organization Grants:** Financial assistance may be provided to registered non-profit organizations that provide recreational activities and community festivals. Funding shall not exceed \$500.
- ☐ **Recreation Facility Support Program:** Financial assistance may be provided to Curling Clubs and Community Halls to assist with their annual operational and maintenance expenses.
 - Chedabucto and Canso Curling Clubs are eligible for an annual grant that shall not exceed \$3,000.
 - Community Halls operated by registered non-profit organizations are eligible for an annual grant that shall not exceed \$1,000.
- ☐ **Individual Recreation Grants:** Financial assistance may be provided to individuals 19 years of age or younger, for participation in sport and recreation-related competition and individual skills development.
 - Elite Athletes: Athletes competing in individual events that are of an inter-provincial caliber are eligible for a grant that shall not exceed \$500.
 - Individual Skills Development: Individuals attending skills or leadership development programs are eligible for a grant that shall not exceed \$250.
- ☐ **Educational Travel Grants:** Financial assistance may be provided to individuals or groups 19 years of age or younger that are participating in educational travel.
 - Group Travel: Groups travelling for educational purposes out of Province or out of Country may be eligible for a grant that shall not exceed \$2,500.
 - Individual Travel: Individuals representing MODG out of Province or out of Country at an educational forum are eligible for a grant that shall not exceed \$500.
- ☐ **Hosting Grant:** Financial assistance may be provided to schools that are hosting a tournament to cover expenses as the host team. Funding shall not exceed \$500.



COMMUNITY RECREATION GRANT APPLICATION

Provide a description or explanation of why funding is being requested: _____

For non-profit community organizations, which area does your group serve: _____

How many will benefit: _____

PROJECTED BUDGET

Expenditures (please itemize)

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

Total

\$ _____

Revenues (please itemize)

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

Total

\$ _____

Amount requested from the Municipality: \$ _____

SIGNATURES:

Name: _____

Signature: _____

Date: _____



COMMUNITY RECREATION GRANT APPLICATION

SUPPORTING DOCUMENTATION

Applicants are advised that some grant approvals will be conditional on the applicant providing such documentation and other information as MODG may require to evaluate eligibility and merits of the application. The following Grants require additional information as follows:

YOUTH PROGRAMMING GRANT

Please attach the following:

- ☐ Proof of registration as a Non-Profit Organization
- ☐ Detailed Programming Description
- ☐ Confirmation of the number of participants
- ☐ Detailed Project Budget & Financial Statements

COMMUNITY ORGANIZATION GRANT

Please attach the following:

- ☐ Proof of registration as a Non-Profit Organization
- ☐ Detailed Programming Description

COMMUNITY HALL GRANT

Please attach the following:

- ☐ Proof of registration as a Non-Profit Organization
- ☐ Detailed Project Budget
- ☐ Detailed description of how funding will be used

INDIVIDUAL RECREATION & EDUCATIONAL TRAVEL GRANTS

Please attach the following:

- ☐ Proof of age